



UNITED STATES DEPARTMENT OF COMMERCE
Office of Inspector General
Washington, D.C. 20230

September 2, 2009

MEMORANDUM FOR: Lawrence E. Strickling
Assistant Secretary for Communications and Information
National Telecommunications and Information Administration

FROM: *Judith Gordon*
Judith Gordon
Principal Assistant Inspector General for Audit and Evaluation

SUBJECT: Review of NTIA's Organizational and Pre-award Processes for
Broadband Technology Opportunities Program

We are preparing to review the Broadband Technology Opportunities Program (BTOP). The objectives of the evaluation are to (1) assess how effectively NTIA is implementing the BTOP program, including management controls, contractor oversight, and program office staffing; (2) evaluate the proposal pre-award review measures that NTIA is taking to ensure an effective and fair application and award process; and (3) evaluate the integrity and reliability of the on-line application system.

Our evaluation will be conducted at NTIA's headquarters in Washington, D.C., and at other locations as needed.

We have scheduled an entrance conference for Wednesday, September 2. Should you have any questions regarding our evaluation, please contact either Ann Eilers at (202) 482-4328, or John Bunting at (202) 482-0639.

cc: Milton Brown, Audit Liaison, National Telecommunications and Information
Administration