



**UNITED STATES DEPARTMENT OF COMMERCE**  
**Office of Inspector General**  
Washington, D.C. 20230

June 15, 2010

MEMORANDUM FOR: Helen Hurcombe  
Senior Procurement Executive and Director  
Office of Acquisition Management

FROM: Ann Eilers   
Project Lead for Recovery Act

SUBJECT: Recommendations from the *Review of Contracts and Grants Workforce Staffing and Qualifications in Agencies Overseeing Recovery Act Funds*.

As requested by the Recovery Accountability and Transparency Board, the Department of Commerce Office of Inspector General surveyed twenty-nine agencies that received Recovery Act funding, including the Department of Commerce. The goal of the survey was to review, as directed by the American Recovery and Reinvestment Act (ARRA) of 2009, whether those offices awarding and administering ARRA-funded contracts and grants had the proper staffing, qualifications, and training. The results of this survey became a report, *Review of Contracts and Grants Workforce Staffing and Qualifications in Agencies Overseeing Recovery Act Funds*, issued by the Board in March 2010, outlining the findings and recommendations on a government-wide basis.

We intend to issue a separate memorandum report that pertains solely to the results received from the Department of Commerce and we will issue specific recommendations based on the results of the survey.

To initiate this work, we will contact you to schedule an entrance conference. In the meantime, if you have any questions regarding this review, please feel free to call me at (202) 482-4328.

cc: Trudy Gallic, Audit Liaison, Office of the Secretary.  
Michael L. Palensky, Chief, Acquisition Division, Census  
Darice Ahrnsbrak, CIO, EDA  
Cecilia Royster, Deputy Division Chief, NIST  
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