



July 22, 2015

**MEMORANDUM FOR:** Stefan M. Selig  
Under Secretary for International Trade

Arun M. Kumar  
Assistant Secretary for Global Markets and  
Director General of the U.S. & Foreign Commercial Service

*Carol N. Rice*

**FROM:** Carol N. Rice  
Assistant Inspector General for Economic and  
Statistical Program Assessment

**SUBJECT:** Audit of the Department's Trade-Related Operations in China

We are initiating an audit of the Department's trade-related operations in China. Our objective will be to assess the management, administrative, and financial arrangements for the Department's bureaus and units operating in China. Our audit will focus primarily on the International Trade Administration's U.S. & Foreign Commercial Service, the bureau with the largest presence in China, which also accommodates personnel from other Departmental bureaus at post.

We have scheduled an entrance conference on July 29, 2015, at which time we will discuss our objectives and scope in more detail. If you have any questions about this audit, please contact me at (202) 482-6020 or Eleazar Velazquez, Supervisory Program Analyst, at (202) 482-0744. We appreciate the cooperation of your staff during this audit.