



March 18, 2014

**MEMORANDUM FOR:** Lawrence E. Strickling  
Assistant Secretary for Communications and Information  
National Telecommunications and Information Administration

**FROM:** Ann C. Eilers   
Principal Assistant Inspector General for Audit and Evaluation

**SUBJECT:** Audit of Broadband Technology Opportunities Program (BTOP)  
Public Computer Centers

We are conducting an audit of BTOP's public computer centers (PCCs). Our objectives will be to review NTIA's procedures to ensure that (1) PCC recipients used appropriate procurement practices, (2) recipient equipment purchases are installed, functioning effectively, and utilized to achieve intended program outputs, (3) controls are in place to ensure effective accountability for the purchased equipment, and (4) claimed results are verifiable. Also, we will assess if the project will be sustainable beyond the grant period and continue to benefit the community.

Our fieldwork will be conducted at NTIA's headquarters in Washington, DC, and other locations as needed.

We are working with NTIA's audit liaison to schedule an entrance conference. Should you have any questions, please contact me at (202) 482- 4328 or Chris Rose, Senior Associate, Recovery Act Task Force, at (202)482-5558.

cc: Douglas Kinkoph, Acting Associate Administrator, Office of Telecommunications  
and Information Applications, NTIA  
Aimee Meacham, Director, Program Services, BTOP  
Kathy Smith, Chief Counsel, NTIA  
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