



January 31, 2017

MEMORANDUM FOR: John H. Thompson
Director
U.S. Census Bureau

FROM: *Carol N. Rice*
Carol N. Rice
Assistant Inspector General for Economic
and Statistical Program Assessment

SUBJECT: Audit of 2020 Census Local Office Leasing

We are initiating an audit of the Census Bureau's leasing of local offices in preparation for the 2020 Census. Our objectives are to evaluate the Bureau's (1) criteria for determining the number and location of field offices and assess the process for developing the criteria; (2) plan for using government-owned and government-leased office space and determine associated cost savings, if any; and (3) planned process for cooperation with General Services Administration (GSA) in implementing the Field Infrastructure operation, including the schedule of activities.

We have scheduled an entrance conference for February 9, 2017, at which time we will discuss our audit objectives and scope in more detail. If you have any questions about this audit, please contact me at (202) 482-6020 or Eleazar Velazquez, Supervisory Program Analyst, at (202) 482-0744.

cc: Laura K. Furgione, Chief of the Office of Strategic Planning, Innovation and Collaboration, Census Bureau
Lisa M. Blumerman, Associate Director for Decennial Census Programs, Census Bureau
Timothy P. Olson, Associate Director for Field Operations, Census Bureau
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