February 23, 2009

MEMORANDUM FOR: Suzanne Hilding
Chief Information Officer

FROM: Judith J. Gordon
Assistant Inspector General for Audit and Evaluation

SUBJECT: Audit of Commerce IT Security Workforce Issues

We plan to audit the status of the Department’s efforts to develop and maintain an effective information technology (IT) security workforce to protect Commerce information systems. As part of our audit, we will review ongoing and planned initiatives the Department and operating units are using to strengthen their workforce and will identify best practices for improving the IT security capabilities of responsible staff.

Our audit will cover a sample of high- and moderate-impact systems at eight operating units, including the Office of the Secretary, and the duties and qualifications of their associated IT security personnel.

To initiate this audit, we will brief the Chief Information Officer (CIO) Council at its February 26, 2009, meeting. We will discuss our objectives, scope, and methodology; our anticipated time frame for conducting the work; and the specific documentation we will need to review. This briefing will serve as our entrance conference.

If you have any questions or would like to discuss this audit prior to our briefing, please contact me at (202) 482-2754, or Chris Rose, audit manager, at (202) 482-5558.
cc: Lisa Weibel, Bureau of Industry and Security
    Wesley Dias, Economics and Statistics Administration
    Linda Bell, International Trade Administration
    Stephen Willett, National Institute of Standards and Technology
    Mack Cato, National Oceanic and Atmospheric Administration
    Milton Brown, National Telecommunications and Information Administration
    Rita Casazza, CIO Council Liaison
    Na Tasha Gassama, Office of Chief Information Officer
    Earl Neal, Office of Chief Information Officer
    Trudy Anne Gallic, Office of the Secretary
    Barry Hudson, Acting Chief Financial Officer