February 23, 2009

MEMORANDUM FOR: Suzanne Hilding
                  Chief Information Officer

FROM: Judith J. Gordon
                  Assistant Inspector General for Audit and
                  Evaluation

SUBJECT: Audit of Commerce IT Security Workforce Issues

We plan to audit the status of the Department's efforts to develop and
maintain an effective information technology (IT) security workforce to
protect Commerce information systems. As part of our audit, we will review
ongoing and planned initiatives the Department and operating units are
using to strengthen their workforce and will identify best practices for
improving the IT security capabilities of responsible staff.

Our audit will cover a sample of high- and moderate-impact systems at eight
operating units, including the Office of the Secretary, and the duties and
qualifications of their associated IT security personnel.

To initiate this audit, we will brief the Chief Information Officer (CIO)
Council at its February 26, 2009, meeting. We will discuss our objectives,
scope, and methodology; our anticipated time frame for conducting the work;
and the specific documentation we will need to review. This briefing will
serve as our entrance conference.

If you have any questions or would like to discuss this audit prior to our
briefing, please contact me at (202) 482-2754, or Chris Rose, audit manager,
at (202) 482-5558.

cc: Lisa Weibel, Bureau of Industry and Security
Wesley Dias, Economics and Statistics Administration
Linda Bell, International Trade Administration
Stephen Willett, National Institute of Standards and Technology
Mack Cato, National Oceanic and Atmospheric Administration
Milton Brown, National Telecommunications and Information Administration
Rita Casazza, CIO Council Liaison
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Earl Neal, Office of Chief Information Officer
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Barry Hudson, Acting Chief Financial Officer