




January 23, 2012

MEMORANDUM FOR: Lawrence E. Strickling
Assistant Secretary for Communications and Information
National Telecommunications and Information Administration

FROM: Ann C. Eilers 
Principal Assistant Inspector General for Audit and Evaluation

SUBJECT: Review of Subrecipient Monitoring Efforts

We are initiating an audit of the effectiveness of the National Telecommunications and Information Administration's (NTIA's) efforts to ensure that Broadband Technology Opportunities Program (BTOP) recipients are effectively monitoring subrecipient progress toward project completion and compliance with award terms and conditions. Our audit objectives will include (1) assessing whether all subrecipients have been identified and properly classified and (2) determining whether adequate controls are in place to ensure effective subrecipient monitoring and compliance with award terms and conditions.

Our evaluation will be conducted at NTIA's headquarters in Washington, DC, and other locations as needed.

We plan to begin work immediately. In order to discuss this audit, we will contact the audit liaison to arrange for an entrance conference. If you have any questions, please contact me at (202) 482-2754 or Chris Rose at (202) 482-5558.

cc: Anthony G. Wilhelm, Director, BTOP, NTIA
Kathy Smith, Chief Counsel, NTIA
Milton Brown, Audit Liaison, NTIA