



September 25, 2013

**MEMORANDUM FOR:** George E. Jenkins  
Chief Financial Officer  
National Institute of Standards and Technology

**FROM:** Andrew Katsaros  
Assistant Inspector General for Audit

**SUBJECT:** Audit Notification of National Institute of Standards and  
Technology's Oversight of Contracts

The Department of Commerce Office of Inspector General is initiating an audit of the effectiveness of NIST's oversight and monitoring of contracts and contractors.

The objectives of our audit are to determine (1) if NIST has managed and administered contracts in accordance with federal and departmental guidelines, policies, and procedures and (2) if officials with performance monitoring responsibilities possess the requisite training, technical expertise, and certification of qualifications.

We have scheduled an entrance conference for October 4, 2013. During the entrance conference we will discuss our intentions and answer any questions that may arise concerning the audit. In the meantime, if you have questions please contact me at (202) 482-7859 or Kenneth Stagner, Regional Inspector General for Audit, at (303) 312-7650.