



UNITED STATES DEPARTMENT OF COMMERCE
Office of Inspector General
Washington, D.C. 20230

June 24, 2010

MEMORANDUM FOR: Helen Hurcombe
Senior Procurement Executive and Director, Office of
Acquisition Management

FROM: Ann Eilers 
Principal Assistant Inspector General for Audit and Evaluation

SUBJECT: Review of American Reinvestment and Recovery Act Recipient
Reporting Analysis

As part of our continuing oversight of Commerce's management of the American Reinvestment and Recovery Act (ARRA) funds, we plan to analyze whether Commerce has implemented sufficient internal controls to ensure that recipient data is reported completely, accurately, and in a timely manner, and that any material omissions and/or significant errors are identified and corrected. We intend to interview Office of Acquisition Management's ARRA staff to obtain an understanding of the steps performed in reviewing and analyzing data received from FederalReporting.gov. We also plan to interview the contracts and grants staff responsible for ARRA funds at the National Oceanic and Atmospheric Administration (NOAA), National Institute of Standards and Technology (NIST), National Telecommunications and Information Administration (NTIA), Economic Development Administration (EDA), Census Bureau, and Office of Secretary (OS) to gain an understanding of their follow-up on data reported by Recovery Act recipients.

To initiate this work, we will contact the bureau's audit liaisons to schedule an entrance conference. In the meantime, if you have any questions regarding this review please feel free to call me at (202) 482-4328, or Katie McKevitt at (202) 527-3651.

cc: Scott Quehl, Senior Accountability Officer for ARRA
Trudy Gallic, Audit Liaison, OS
Darryl Anderson, Director, Commerce Acquisition Solutions, OS
Joshua Barnes, Audit Liaison, EDA
Darice Ahrnsbrak, CIO, EDA
Rachel Kinney, Audit Liaison, NIST
Robert Jimenez, Chief, Acquisition Management Division, NIST
Laura Cesario, Chief, Grants and Agreements Management Division, NIST
Mack Cato, Audit Liaison, NOAA
Mitchell Ross, Director, Acquisition and Grants Office, NOAA
Milton Brown, Audit Liaison, NTIA
Wesley Dias, Audit Liaison, Economics and Statistics Administration
Michael Palensky, Chief, Acquisition Division, Census