



September 20, 2023

MEMORANDUM FOR: Jeremy Pelter
Deputy Assistant Secretary for Administration, performing the
non-exclusive functions and duties of the Chief Financial Officer
and Assistant Secretary for Administration
U.S. Department of Commerce

FROM: Frederick J. Meny, Jr.
Assistant Inspector General for Audit and Evaluation

SUBJECT: Audit of Grants Enterprise Management System (GEMS) Program
Implementation (#2023-467)

We are initiating an audit to assess the U.S. Department of Commerce's management and implementation of the Grants Enterprise Management System (GEMS) program.

We will contact your audit liaison to schedule an entrance conference, at which time we will discuss in further detail the specific nature of our audit—including our objective, scope, and time frames. In the meantime, we will begin coordinating with GEMS program officials to request documents and other information.

If you have any questions about this audit, please contact me at (202) 793-2938 or Kevin Ryan, Director for Audit and Evaluation, System Analysis and NOAA Programs, at (202) 750-5190.

We thank you in advance for your cooperation during this effort.

cc: Ashfaq Dawood, GEMS Program Manager
MaryAnn Mausser, Audit Liaison, Office of the Secretary
Mark B. Daley, Deputy for Acquisition Program Management, Office of the Secretary
Jen Falvey, Audit Liaison, Office of the Secretary
Patrick Parise, Audit Liaison, Office of the Secretary
Christiann Burek, Acting Deputy Chief of the Employment and Labor Law Division