



June 27, 2025

**MEMORANDUM FOR:** Del Brockett  
Acting Director and NIST Associate Director for Management  
Resources  
National Technical Information Service

A handwritten signature in dark ink, appearing to be "RB", followed by a long horizontal line.

**FROM:** Richard Bachman  
Assistant Inspector General for Audit and Evaluation

**SUBJECT:** Audit of NTIS Joint Venture Partnership Program  
Project No. 2025-520

We are initiating an audit of the National Technical Information Service (NTIS) Joint Venture Partnership (JVP) Program. Our objective is to determine whether NTIS is administering the JVP Program in accordance with applicable regulations and policy.

We plan to begin this work immediately. Our team has scheduled an entrance conference for June 30, 2025, at which time we will discuss the specific nature of our audit with you, including our objective and scope, time frames, and any potential requests for data. If you have any questions about this audit, please contact me at 202-793-3344 or Patricia McBarnette, Division Director, at 202-793-3316.

Thank you in advance for your cooperation.

